



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
OSLO

**REQUEST FOR QUOTATION – IT CONSULTANT FOR THE PHILIPPINE  
EMBASSY IN OSLO, NORWAY FOR CY 2021**

Sir/Madam:

The Embassy of the Republic of the Philippines in Oslo is in need of an IT Consultant for CY 2021.

Please submit a signed quotation and indicate your acceptance in the attached TOR. The procurement will be conducted under the procedure outlined in GPPB Resolution 28-2017. The Embassy accepts open quotations submitted directly, through letter or email at the address and emails given below:

**Bids and Awards Committee**

Embassy of the Republic of the Philippines

Nedre Vollgate 4, 4<sup>th</sup> Floor,

0158 Oslo

Email: [ambassador@philembassy.no](mailto:ambassador@philembassy.no) or [secretary@philembassy.no](mailto:secretary@philembassy.no)

Should you require further clarification, please contact the BAC Secretariat at Telephone number 224-00906 or send message to [secretary@philembassy.no](mailto:secretary@philembassy.no).

Very truly yours,

  
Eva Margie San Miguel  
BAC SECRETARIAT

15 December 2020

## TERMS OF REFERENCE

Name of Project	Description	Budget/Amount
IT Consultant	Consultant for the IT services of the Embassy particularly in the maintenance of its website, updating the website, trouble shooting, and maintenance of the embassy email.	NOK 8000 per month

### **Conforme:**

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Contact Number (Landline and/or Mobile Phone)

\_\_\_\_\_  
Email address

Business Permit No.: \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_